

Uttarakhand Health & Family Welfare Society

Danda Lakhond, Post Gujrada, Sahastradhara Road, Dehradun

Ph. 0135- 2608646

Sealed bids are invited under two bid system by the Mission Director, NHM, Uttarakhand Health & Family Welfare Society (UKHFWS), Danda Lakhond, Post Gujrada, Sahastradhara Road, Dehradun from local reputed and experienced travel agencies having registered service tax no., for hiring of taxis (Air Conditioned & Non- Air Conditioned) on full time monthly and as and when required basis, for a period of 1 year w.e.f 11 November,2016 The bidders participating in the tender should have minimum annual turnover of Rs. 50.00 lakhs per annum for all the last three years.

Interested tenderers are requested to collect the "Tender Forms" on any working day (upto 5.00 pm) from the Room no 22 , Office of Uttarakhand Health & Family Welfare Society, Danda Lakhond, Post Gujrada, Sahastradhara Road, Dehradun from 26.10.2016 and should submit their technical and financial bids in separate sealed envelope. The envelopes should be labeled and addressed to Mission Director and should reach UKHFWS Office on or before 11 November, 2016 till 02.00 noon. The technical and financial bids will be opened at 3.00 PM on 11 November, 2016. The tenderers will have to deposit EMD of Rs 1,00,000/- in the form of Bank Guarantee/ FDR, in favour Uttarakhand Health & Family Welfare Society- RCH Flexi pool. **Tender document can be downloaded from Uttarakhand Health & Family Welfare Society's website (www.ukhfws.org).**

The Mission Director, Uttarakhand Health & Family Welfare Society reserves the right to reject any or all the tenders without assigning any reasons whatsoever.

Mission Director-NHM,
Uttarakhand health & Family Welfare Society,
Dehradun

Uttarakhand Health & Family Welfare Society

Danda Lakhond, Post Gujrada, Sahastradhara Road, Dehradun

Ph. 0135-2608646

Tender No. : UAHFWS/Admin. Vehicle/2016-17/

Dated : 25.10.2016

Terms & Conditions

1. Tenders are invited from local & experienced travel agencies for hiring of Taxis, A/C & Non-A/C on as & when required basis and full time monthly basis and when required initially for a period of one year that may be extended further depending on the satisfactory performance of selected firm.
2. Financial & Technical Bids should be submitted in sealed envelope separately.
3. Sealed tenders under two bid system will be received up to date 10.11.2016 upto 2.00 Noon. All sealed tender documents should be submitted by Hand /Post to Uttarakhand Health & Family Welfare Society, Danda Lakhond, Post Gujrada, Sahastradhara Road, Dehradun.
4. Financial bids will be opened of only those who qualify technical evaluation.
5. **The financial bids should be exclusive of service tax.**
6. Tenders with overwriting / cutting or unsigned tenders will not be considered. Similarly late or delayed tenders will not be accepted.
7. The tender proposal must be valid for a period of one year.
8. Technical bids should be submitted as per the eligibility criteria given in "Annexure-A".
9. Financial Bids should be submitted as per the format given in "Annexure-B".
10. Vehicle will be used for Hilly as well as plain areas.
11. All Vehicle will be entitled for inter-district or interstate travel and outside state at the same rate. inter-state travel, all applicable taxes including toll taxes will be paid extra on daily basis (Actual).
12. Each firm can send only one proposal, firms sending more than one proposal would be disqualified.
13. All documentary proof in support of the bids should bear the stamp & signature of the bidder.
14. Bids found incomplete in any respect would be grossly rejected.
15. The Mission Director-NHM, Uttarakhand Health & Family Welfare Society reserves the right to reject any or all the tenders without assigning any reason (s) whatsoever.
16. Timings will be between 9 am to 6 pm extended as per requirement of concerned Officer.
17. **The service provider shall make vehicles available on demand even if it is a holiday of the office.**
18. All vehicles will necessarily operate with AC during the summer season or as per the instructions provided by the concerned Officer. Non compliance will make agency liable for penalty deduction at the rate of Rs. 1000/- per day.
19. All vehicles provided by the vendor with no exception, should be Brand new, and should be in perfect running condition vehicle deputed for duty should not be changed frequently and confirm they should be deputed in the office.
20. Minimum ten vehicles in the name of the firm/ owner whose **make should be not more than Two years at any point of time** . The bidder can have an agreement with some agencies with whom he can provide minimum ten or more vehicles whose make is not more than three years at any point of time. All vehicles should be in good condition. The vendor should be in the position to provide extra number of vehicle as and when required.
21. The driver's provided should be committed and of good character and should not have any criminal record .He must have a dress code and should not drink during duty hours.
22. Travel agency should have atleast three year of Govt or semi Govt experience (a certificate should be attached)
23. Rate list should also include the make & variant of the vehicle.
24. Failure of the vehicle, is the responsibility of the service provider to arrange another vehicle at the same place.
25. During the journey any damage/accident and the loss of life or property will be the responsibility of the service provider.
26. Average turnover of the agency for last 3 year should be above Rs 50.00 lakhs per year (Audited Balance Sheet of certificate should be enclosed)
27. If the service provider fails to provide a vehicle on demand and the vehicle is arranged from the other agency the expenses will be recovered from the bills of the service provider.

(Annexure-A)

Uttarakhand Health & Family Welfare Society

Danda Lakhond, Post Gujrada, Sahastradhara Road, Dehradun
Ph. 0135-6500278

Tender No. : UAHFWS/Admin.Vehicle/2016-17/

Dated : 23.10.2016

Eligibility Criteria for Technical Bids

Technical Bids are invited from reputed and experienced travelling agencies, having registered service tax no. as per the following eligibility criteria:- (Documents related to below mentioned points should have relevant point no. written on them and arranged in following sequence preferably)

1. Having minimum turn over of Rs. 50.00 lakhs per annum, for all the last three years, as per the audited balance sheet.
2. EMD of Rs.1,00,000/- in the form of Bank Guarantee /FDR in favour of "Uttarakhand Health & Family Welfare Society-RCH Flexipool.
3. All vehicles should be of Taxi quota.
4. Tenderer must have valid registration with Service Tax.
5. Certified copy of Income Tax PAN No. of the firm/proprietor.
6. Documentary evidence in support of all the above conditions should be submitted duly signed & stamped by the bidder.
7. Financial bids of only those firms who fulfill all the above conditions of eligibility criteria for "Technical Bids" will be opened.

Stamp & Signature of Bidder